

HENRY COUNTY JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT PAYMENT AGREEMENT POLICY

The following Payment Agreement Policy has been adopted effective July 1, 2017 in accordance with Section 19.2-354 and 19.1-354.1 of the Code of Virginia, rule 1:24 of the Rules of the Supreme Court of Virginia.

Initial Assessments:

Court fines and costs are due within 30 days of assessment/sentencing. Any Defendant who is unable to pay the fines and costs within 30 days of assessment/sentencing may request to enter into a payment agreement with no down-payment being required. The defendant shall have the opportunity to enter into a deferred payment agreement¹, a modified deferred payment agreement², or an installment payment agreement³. A fee of \$10.00 will be assessed upon entering into the payment plan. If you pay your fines and costs within 90 days of assessment, the \$10.00 time to pay fee that was originally assessed will be removed from your account.

Defaulted Accounts:

If you have unpaid fines and costs that have defaulted and want to enter into a payment agreement, you may fill out form DC-211 *Petition for Payment Agreement for Fines and Costs or Request of Modify Existing Agreement*.

The Court will require you to pay a down-payment as follows:

If the fines and costs owed are \$500.00 or less, the required down payment may not exceed 10% of the amount owed.

If the fines and costs owed are more than \$500.00, the required down payment may not exceed 5% of the amount owed or \$50.00, whichever is greatest.

You will be assessed a one-time \$10.00 time to pay fee if it had not been previously assessed on the outstanding account.

All fines and costs subject to the collection process may be incorporated into one payment agreement, unless otherwise ordered by the Court in specific cases.

The defendant shall immediately provide the Court with written notice of any change of address during the deferred period.

¹ A "deferred payment agreement" is defined in the Supreme Court of Virginia Rule 1:24 as "an agreement in which no installments are required and the defendant agrees to pay the full amount of the fines and costs at the end of the agreement's stated terms.

² A "modified deferred payment agreement" is defined in the Supreme Court of Virginia Rule 1:24 as "deferred payment agreement in which the defendant also agrees to use best efforts to make monthly or other periodic payments.

³ An "installment payment agreement" is defined in Supreme Court of Virginia Rule 1:24 as "a plan in which the defendant agreement to make monthly or other periodic payments until the fines and costs are paid in full.