

IN THE JUVENILE AND DOMESTIC RELATIONS  
DISTRICT COURT OF FRANKLIN COUNTY

**Time to Pay Agreement Policy**

The Franklin County Juvenile & Domestic Relations District Court Clerk's Office will offer Time to Pay Agreements for defendants owing court costs, fines, and fees to the Franklin County Juvenile & Domestic Relations District Court.

- A one-time fee of \$10.00 will be added to the balance of court costs and fines and the due date will be extended for 6 months from entry into the payment agreement.
- The Court does not order a down payment of any type at the signing of the **ORIGINAL** payment agreement.
- The Defendant should make monthly payments or pay the balance in full within the 6 months as stated in the agreement. Interest will begin accruing once the payment agreement lapses and your account can be sent to collections and will have collection costs added.
- A Time to Pay Agreement may be extended past the original 6 months, but the Defendant **MUST** appear in person at the clerk's office window and pay a down payment of \$50.00 or 5% of the remaining balance (whichever amount is greater).

The new agreement will extend your time to pay:

- for an additional 6 months and a final payment due by that date

OR

- for an additional amount of time, where you agree to make your best effort to provide a monthly payment of \$25.00 or more until the balance is paid in full. A due date will be calculated according to the payment amount.

▪ The Defendant may complete community service hours to pay for fines and costs, which will be credited at the current minimum wage rate set in Virginia. Community service does **NOT** include restitution. Ask the Clerk for more information.