



**JUDGES:**  
Tonya Henderson-Stith  
Corry N. Smith  
Selena Stellute Glenn

# COMMONWEALTH OF VIRGINIA

## Hampton General District Court

**Eighth Judicial District**  
236 N. King Street, 2nd Floor  
Hampton, Virginia 23669-3518



**CLERK:**  
Barbara K. Fagley

### **GUIDELINES TO COMPLETE COMMUNITY SERVICE** **TO SATISFY FINES AND COSTS**

#### **COMMUNITY SERVICE HOURS WILL NOT BE APPLIED TO SATISFY RESTITUTION ORDERS**

You may complete community service at a non-profit agency or organization to satisfy fines and costs assessed by the Hampton General District Court in lieu of remitting monetary payments. You must select and coordinate with a non-profit agency or organization where you wish to complete the community service. Community service is service completed to benefit the community at a non-profit agency or organization where you receive no compensation or payments. You may not complete community service at your place of employment, through your employer, friends, or family.

**\$10.00 WILL BE CREDITED TO COURT COSTS AND FINES FOR EACH HOUR OF COMMUNITY SERVICE COMPLETED. THE COURT MAY DECLINE TO CREDIT ANY COMMUNITY SERVICE HOURS COMPLETED AT ANY SITE THAT IS NOT A NON-PROFIT OR IS OTHERWISE DEEMED INAPPROPRIATE BY THE COURT.**

The Community Service Time Sheet provided by the Court must be signed by your immediate supervisor at the non-profit agency or organization site(s) selected. You are responsible to file a completed Time Sheet to include the selected site and site supervisor information with the Hampton General District Court by the date the community service hours are due. Credit will only be given for hours that are contained in the time sheet and are verified by the Court.

*Effective date: July 1, 2018*