

## **Payment Agreement Policy**

### **Greene General District and Juvenile & Domestic Relations District Court**

**Effective November 1, 2020**

Per VA Code §19.2-354

- Fines and costs are due the day of court. If you cannot pay the day of court, you will need to request a payment plan with the Clerk's office. This plan will state that payment in full is due by "X" date.
- If no plan is needed, you will have 30 days to pay all Court Costs and/or Fines.
- Any payment agreements over 90 days will be assessed an additional \$10 Time-to-Pay Fee.
- Once the payment is past due, the Clerk's office can set up an installment payment plan. The monthly payment will be decided after verbal inquiry of your finances.
- For any subsequent payment plan, you MUST pay 5% up front plus the initial monthly payment.
- You may request community service in lieu of monetary payment.
- Restitution due dates are set by the Judge as part of the case Disposition. That can only be changed by the Judge.
- Guardian ad litem fees are civil fees. Non-payment will result in interest and collection fees.